

DRAFT
ONEIDA COUNTY SOCIAL SERVICES COMMITTEE
January 26, 2016

Members present: Ms. Carol Pederson, Mr. Bob Metropulos, Mr. William Freudenberg, Mr. Mitchell Ives, and Mr. Alan VanRaalte

Staff: Ms. Mary Rideout, Ms. Tammy Walters, Ms. Mary Gadzalinski, Ms. Kirsten Kronberger, Ms. Carrie Mikalauski, and Ms. Donna Schultz

Excused: None

1. Call to Order. Approval of Agenda:

The regular meeting of the Oneida County Social Services Committee was brought to order at 9:00 a.m. by Ms. Carol Pederson, Chairperson. The Chairperson noted that the meeting had been properly posted and mailed in accordance with the Wisconsin Open Meeting Laws. Motion by Mr. Alan VanRaalte, seconded by Mr. Mitchell Ives, to approve the agenda as posted. Motion carried unanimously.

2. Minutes of Social Services/Veteran's Services Committee – December 22, 2015:

Motion by Mr. Alan VanRaalte, seconded by Mr. Bob Metropulos, to approve the Social Services/Veteran's Services Committee minutes of December 22. Motion carried unanimously.

3. Public Comment:

None.

4. Closed Session: It is anticipated that a motion will be made, seconded, and approved by roll call vote to enter into closed session pursuant to Section 19.85(1)(c), "considering employment, promotion, compensation or performance evaluation data of any public employee over which this body has jurisdiction or responsibility". Topic: Department Head Evaluation and Goals, Veteran's Service Officer and Social Services Director.

Motion made by Mr. Bob Metropulos, seconded by Mr. Alan VanRaalte, to move into Closed Executive Session at 9:15 a.m. Roll call vote: Ms. Carol Pederson, aye; Mr. William Freudenberg, aye; Mr. Bob Metropulos, aye; Mr. Mitchell Ives, aye; and Mr. Alan VanRaalte, aye. The committee moved into Closed Executive Session.

Discussion held in Closed Session.

It is anticipated that the Committee will return to open session by roll call vote to consider the remainder of the meeting agenda.

Motion made by Mr. Mitchell Ives, seconded by Mr. Bob Metropulos, to move into Open Session at 10:15 a.m. Roll call vote: Ms. Carol Pederson, aye; Mr. William Freudenberg, aye; Mr. Bob Metropulos, aye; Mr. Mitchell Ives, aye, and Mr. Alan VanRaalte, aye. The committee moved into Open Session.

5. Announcement of action taken in closed session, if any.

Evaluation of Ms. Tammy Walters and Ms. Mary Rideout and acceptance of their goals.

Veteran's Services:

1. Assistant CVSO Training Update:

Ms. Tammy Walters discussed the progress and initiatives of new Assistant CVSO, Jason. Ms. Tammy Walters stated he is doing very well in performing his duties.

Ms. Tammy Walters stated that Jason will be in the office during the Spring Conference. Ms. Tammy Walters stated that Jason will be attending accreditation training at the Milwaukee VA Regional Office from March 28-April 1, so he will not attend the spring conference the following week in Kenosha.

2. Veteran's Services Office Update:

Ms. Tammy Walters discussed the spending of grant money. She stated Jack Flint, ITS Director, has reviewed the grant requirements and will order equipment necessary for the Veterans Service Office. He will pay for it out of his budget then after the grant reimbursement is submitted and the money is received by the Veterans Service Office, they will pay back the ITS Department. Ms. Tammy Walters requested a laptop and portable printer in order to do home visits and also feels the office needs a copier, fax machine, and printer, and the grant should cover all that.

Ms. Tammy Walters stated Jason has taken the initiative and is cleaning out old files of deceased veterans by scanning then shredding documents in order to get rid of all the paper in the office and save on space.

Ms. Tammy Walters spoke of LRB 4524/1, Relating to County Veterans Service Offices. The proposal would give counties the option whether or not to employ a CVSO or to form a consortium with other counties and also allows Veterans Service Officers to be non-veterans. Ms. Tammy Walters does not support the proposal at all nor does the County Veterans Service Officers Association of Wisconsin as it would severely diminish services and benefits to veterans and their family members and survivors.

3. 2015 Financial/Statistical/Comp. Time Reports:

Ms. Tammy Walters disbursed monthly report to committee members.

Ms. Tammy Walters and Jason plan to make the 2015 Annual Report to the county board more user friendly than it's been in the past.

Motion by Mr. Bob Metropulos, seconded by Mr. Alan VanRaalte, to accept statistical and comp time report. Motion carried unanimously.

4. Audit of Payments/Line Item Transfers:

Motion by Mr. Alan VanRaalte, seconded by Mr. Bob Metropulos, to approve the vouchers as presented. Motion carried unanimously.

5. Agenda Items for Future Meetings:

Update on LRB-4524/1.

Ms. Tammy Walters will have line item transfers next month.

Social Services/Family Care:

1. Holiday Donation Program:

Ms. Carrie Mikalauski discussed the donations for Thanksgiving. Ms. Carrie Mikalauski stated we distributed 76 food baskets. Ms. Carrie Mikalauski spoke of the referral process, other agencies/churches that provide services, and stated that Rouman's Theatre is, and has been, the largest contributor.

Ms. Kirsten Kronberger discussed the donations for Christmas. Ms. Kirsten Kronberger stated we gave Christmas gifts to 463 children and distributed 28 food baskets. Ms. Kirsten Kronberger spoke of the referral process, and other agencies/churches that provide services, and the coordination between all the different agencies.

2. 2016-2018 Long Range Plan:

Ms. Mary Rideout discussed updates to Plan, *i.e.*, making logo for marketing and updating web page.

Committee members had some questions on action steps in the Plan. Mr. Alan VanRaalte asked about software issues as a barrier.

Ms. Mary Rideout informed that Financial Services Supervisor Angela Beauchaine and Social Services Information Specialist Tyler Garry are in the process of updating our accounting software.

Motion by Mr. Alan VanRaalte, seconded by Mr. Mitchell Ives, to accept the 2016-2018 Long Range Plan. Motion carried unanimously.

3. Discontinue Non-Caregiver Child Abuse and Neglect Investigations:

Ms. Mary Gadzalinski discussed CAAN investigations and that WI Statute states a report of caregiver abuse or neglect must be investigated and a report of non-caregiver abuse or neglect may be investigated by our agency. Ms. Mary Gadzalinski discussed the process and how referrals will be made to law enforcement.

The department will continue to take all referrals received by this agency, but for non-caregiver referrals that are screened out, a referral will be made to law enforcement for criminal investigation

Ms. Mary Gadzalinski is requesting to not automatically investigate non-caregivers. This will be effective when the department has Memorandums of Understanding in place with all law enforcement agencies in Oneida County.

Motion by Mr. Bob Metropulos, seconded by Mr. Alan VanRaalte, to allow not automatically investigating non-caregiver child abuse and neglect reports. Motion carried unanimously.

4. Staffing and Legislative Update:

Ms. Mary Rideout stated the only staff opening at this time is an ES position. Interviews are currently being held and a decision is hoped to be made next week.

Ms. Mary Rideout discussed current State legislation. Two bills have passed both houses and will be sent to the Governor for signature. One is SB 309 which allows for the use of the reasonable and prudent parent standard for making decisions concerning the participation of a child placed in out-of-home care in age or developmentally appropriate activities. The other, SB 308, allows for the appointment of a successor guardian for a child in need of protection and services and eligibility of a successor guardian for subsidized guardianship payments. Other legislation is still pending.

5. 2015 Financial/Statistical/Comp. Time Reports:

The committee reviewed the Financial/Statistical/Comp. Time Reports. It is projected that the Agency will have a surplus of approximately \$426,000.00 for the year.

Motion by Mr. Alan VanRaalte, seconded by Mr. Bob Metropulos, to approve the 2015 Financial/Statistical/Comp. Time Reports. Motion carried unanimously.

6. Audit of Payments/Line Item Transfers:

Motion by Mr. Alan VanRaalte, seconded by Ms. Carol Pederson, to approve the Audit of Payments and Line Item transfers as presented. Motion carried unanimously.

7. Agenda Items for Future Meetings:

Ms. Mary Rideout informed that Oneida County Department of Social Services was accepted in the Wisconsin Trauma Project; this will be starting soon and will involve a lot of training.

Waiting room re-model.

8. Adjourn:

There being no further business to be brought before the Committee, it was moved by Mr. Bob Metropulos, seconded by Mr. Mitchell Ives, to adjourn the meeting at 11:45 a.m. The next meeting of the Social Services Committee will be Tuesday, February 23, 2016 at 9:00 a.m. in First Floor Conference Room on the first floor. Motion carried unanimously.

Mr. Alan VanRaalte

Ms. Carol Pederson, Chairperson

Date: January 26, 2016